A mixed full-size chocolate tray for a small Halloween party

A blank guest, portion and refill planner. Use the worksheet with the guide.

Materials: Wrapped chocolate bars; serving tray; reserve box

1. Check before starting

List guests and the portion you intend to offer. Confirm the selected variety pack actually includes the choices you want.

2. Plan the arrangement

Arrange wrapped bars in shallow rows with enough space to lift one without disturbing the rest.

3. Finish and review

Keep the extra bars in the original labelled packaging. Refill the tray as needed and retain ingredient information.

Follow the product label and storage directions.

Check guest allergies and each bar's ingredient and allergen label; keep labels available.

Your printable workspace

Sketch your layout or compare the exact options

Guest count _____

Pieces per visitor _____

Reserve _____

Planned pieces = guests x chosen allocation + reserve

Guests

Portions planned

First tray and reserve

Check guest allergies and each bar's ingredient and allergen label; keep labels available.

Record actual dimensions, contents and maker directions. The illustration is a concept, not an exact product photograph or hands-on test.