Handwritten name cards without a printer

Traceable lettering and spacing guide. Use this planning sheet with the full guide.

1. Choose a lettering size

Write one guest's name in pencil on the spacing guide. Use simple print lettering with a clear gap between words; long names can use a second line rather than tiny letters. Check readability from a seated position.

2. Transfer to blank cards

Use the blank tent cards you own or compare the optional gold-border cards. Keep the name inside the inner margin. A broad marker may bleed, so test on a spare card first.

3. Stand and review

Fold along the card's intended line and place on a dry flat table. Read every name and check spellings before guests arrive. Gold borders and decorative props in the illustration are not a printing service.

Follow the actual material and tool directions. Decorative clay, foliage and paper are not food-safe or flame-safe by default. Use suitable supervision and keep small pieces away from children and pets.
Full instructions: figurenook.com/guides/handwritten-name-cards-without-a-printer/

Your printable workspace

Print a trial on ordinary paper first. Check your printer before using cardstock. Cut solid outlines; fold dashed lines. Handwrite the fields you actually know.

Guest name: _____

Guest name: _____

Guest name: _____

Guest name: _____

Guest name: _____

Guest name: _____